

CITY OF BUCHANAN

Minutes of Regular Council Meeting

January 14, 2020

Mayor: AJ Scott.

Council Members: Patty Hutcheson, Stanley Freeland, Teresa Barger, Kendall Holderfield were present.

Department Heads: City Clerk Betty Harvell, Police Chief Chad Henderson, Public Works Director Robert Barger.

Mayor Scott: Calls the meeting to order. Asks Patty Hutcheson to lead the invocation, and the Pledge of Allegiance was led by AJ Scott.

Mayor Scott: Asks for a motion to approve the agenda with removal of Public Participation (Chris Payton) and moving Library Update before Executive Session. Patty Hutcheson made a motion to approve the agenda with removal of Public Participation (Chris Payton) and moving Library Update before Executive Session. Stanley Freeland seconds the vote. Motion carried with 4-0.

Mayor Scott: Asks for a motion to approve minutes from December 2019 meeting. Patty Hutcheson made a motion to approve minutes from December 2019 meeting. Stanley Freeland seconds the vote. Motion carried with 4-0.

Elect Mayor Pro Tem

Mayor Scott: Asks for a nomination for Mayor Pro Tem. Patty Hutcheson made a motion to nominate Stanley Freeland Mayor Pro Tem. Teresa Barger seconds the nomination. Nomination carried with 4-0.

Jana Gentry (Buchanan Library):

Storytime every Monday at 2pm, Fun with Legos, snowflakes, sneezes, Valentine's and crafts, Close Monday 1/20/2020 for Martin Luther King Jr. Day, Monday 1/27/2020 STELLALINA storytime, Partners with Atlanta Center for Puppertry Arts who is offering all-inclusive 4 pack of tickets to promote their current presentation, contest thru 2/6/2020, our library can always get you into museum free and a 25% discount on tickets, blind date contest thru 2/15/2020, you might meet the book of your dreams, friends of the library meets 2/4/2020 at 6PM, getting ready for Census 2020 and Summer Reading 2020.

Mayor Scott: Asks for a motion to go into executive session regarding personnel - financial. Stanley Freeland made a motion to go into executive session. Patty Hutcheson seconds the vote. Motion carried with 4-0.

Mayor Scott: Asks for a motion to come out of executive session regarding personnel - financial. Patty Hutcheson made a motion come out of executive session. Stanley Freeland seconds the vote. Motion carried with 4-0.

Mayor Scott: Asks for a motion Department Heads are to have Employee Evaluations complete and turned into City Clerk by June 31st. Stanley Freeland made a motion Department Heads are to have Employee Evaluations complete and turned into City Clerk by June 31st. Patty Hutcheson seconds the vote. Motion carried with 4-0.

Departmental Updates:

Robert Barger:

Mayor Scott: Asks for a motion to allow Matthew Chavis to purchase Option 2 lab equipment at \$12,941.58 cost. Kendall Holderfield made a motion to allow Matthew Chavis to purchase Option 2 lab equipment at \$12,941.58 cost. Stanley Freeland seconds the vote. Motion carried with 4-0.

Chad Henderson:

Citation update, made drug bust at post office, working on speed limit at four lane.

Betty Harvell:

Renewed Drug Free Work Place for Workers Comp Discount.

Better Hometown Representative Angie Hood:

Not Present.

Adjourn:

Mayor Scott: Asks for a motion to adjourn. Patty Hutcheson made a motion to adjourn. Kendall Holderfield seconds the vote. Motion carried with 4-0.

**CITY OF BUCHANAN
WORK SESSION/PUBLIC HEARING**

January 28, 2020

Work Session

Members Present: Mayor AJ Scott

Stanley Freeland Council/Mayor Pro-Tem

Patty Hutcheson Council

Teresa Barger Council

Kendall Holderfield Council

City Clerk Betty Harvell

Police Chief Chad Henderson

Public Works Director Robert Barger

Work Session

Mayor Scott welcomed and thanked all visitors for attending the work session, pledge of allegiance, and invocation. The purpose of the work session was to receive input from other community associates on topics of interest to them and to the Mayor and Council.

- Mayor Scott presents check to Jana Gentry for Library
- Called meeting is canceled, Sale of Assets is tabled to next meeting

Called

Adjourn:

***CITY OF BUCHANAN
WORK SESSION***

February 24, 2020

Work Session

In attendance: Mayor AJ Scott

Stanley Freeland Council/Mayor Pro-Tem

Patty Hutcheson Council

Teresa Barger Council

Kendall Holderfield Council

City Clerk Betty Harvell

Police Chief Chad Henderson

Public Works Director Robert Barger

Maizie Truett

Robert Smith

Valerie Yearta

Matthew Chavis

Work Session

Mayor Scott welcomed and thanked all visitors for attending the work session. The purpose of the work session was to receive input from other community associates on topics of interest to them and to the Mayor and Council.

- City Charter
- Personnel Ordinance

Adjourn:

CITY OF BUCHANAN

Minutes of Regular Council Meeting

March 10, 2020

Mayor: AJ Scott.

Council Members: Patty Hutcheson, Stanley Freeland, Teresa Barger, Kendall Holderfield were present.

Department Heads: City Clerk Betty Harvell, Police Chief Chad Henderson.

Mayor Scott: Calls the meeting to order. Asks Stanley Freeland to lead the invocation, and the Pledge of Allegiance was led by AJ Scott.

Jana Gentry (Buchanan Library):

Storytime every Monday at 2:00 P.M. Fun with sneezes, pets, Valentine's, Dr. Seuss, being quiet and noisy, and cows to the rescue. Blind date with a Book Contest had 41 entries. Winners were thrilled. January/February brought over 1,600 visits to the library and over 2,300 items circulated. These are our slow months. March outreach activities have included participating in Read Across Haralson, Buchanan Primary School's Dr. Seuss Reading Night and a Share-A-Rama conference. I am looking forward to reading at Tallatoona Head Start and touring the Kindergarten class through our library later this month. Friends of the library invite you to meet April 7, 2020 at 6:00 P.M. Tina Southern will speak on behalf of the Census Committee and author Shelia Carroll will speak about her latest book, BETTER THINGS. Buchanan's Spring Fair in the Square is scheduled for Saturday, May 16th from 9:00 A.M.-5:00 P.M. Friends of the Library will host their 9th Annual 5K run for the Books that morning.

Mayor Scott: Asks if Fountain on the square has been repaired.

Jana Gentry (Buchanan Library): No

DBR (Iris Badgett): DBR stands for Downtown Buchanan Revitalization. We bring events to Buchanan to bring people here to see how beautiful our town is and what we have to offer. We work with the Historical society, Beautification group, we work with every organization we can because I think working together is the answer.

TDIP Program (Valerie Yearta): Thanks to council for allowing them to be there. Asks for the property to be rezoned as residential. Mayor explains that the current owner must go through the process to rezone it in order to change it to a residential zone. Mayor suggest for them to meet with the City attorney for additional legal advice. Introduces a recent graduate from the program. The graduate, Wayne Womack, explains his personal struggle with drugs and how this program has helped him. He also explained the importance of the program and how helpful this will be for fellow addicts.

Departmental Updates:

Robert Barger: Not present

David Ratner: Citation update, update on officers, and arrest.

Betty Harvell: Audit update.

Adjourn:

Mayor Scott: Asks for a motion to adjourn. Stanley Freeland made a motion to adjourn. Teresa Barger seconds the vote. Motion carried with 4-0.

***CITY OF BUCHANAN
EMERGENCY CALLED PHONE MEETING
March 23, 2020***

Present: Mayor AJ Scott
Stanley Freeland Council/Mayor Pro-Tem
Teresa Barger Council
Kendall Holderfield Council

City Clerk Betty Harvell

Mayor Scott called on conference call.

The purpose of the conference call was to adopt State of Emergency resolution.

Kendall Holderfield motions for emergency meeting be held as a conference call. Stanley Freeland seconds motion.

Stanley Freeland motions for the resolution to be passed. Kendall Holderfield seconds motion.

Mayor Scott updates Treatment Plant land could also hold maintenance building. It is being surveyed.

Adjourn:

***CITY OF BUCHANAN
EMERGENCY CALLED PHONE MEETING***

March 25, 2020

Present: Mayor AJ Scott
Stanley Freeland Council/Mayor Pro-Tem
Teresa Barger Council
Kendall Holderfield Council

City Clerk Betty Harvell

Mayor Scott welcomed and thanked everyone for attending the conference call. The purpose of the conference call was to pass the shelter in place ordinance.

Adjourn:

***CITY OF BUCHANAN
EMERGENCY CALLED PHONE MEETING***

March 31, 2020

Present: Mayor AJ Scott
Stanley Freeland Council/Mayor Pro-Tem
Teresa Barger Council
Kendall Holderfield Council

City Clerk Betty Harvell

Mayor Scott called on conference call.

The purpose of the conference call was to hire a public works director.

Stanley Freeland motions for late applicant to not be accepted. Teresa Barger seconds motion.

Stanley Freeland motions for Heath Lee to be hired as the Public Works Director with a yearly salary of \$56,000. Kendall Holderfield seconds motion.

Stanley Freeland motions to use general fund supplement for the water fund and cut the library 2020-2021 budget to 8,000. Teresa Barger seconds motion.

Adjourn:

CITY OF BUCHANAN

Minutes of Regular Council Meeting

May 12, 2020

Mayor: AJ Scott.

Council Members: Stanley Freeland, Teresa Barger, Kendall Holderfield were present.

Department Heads: City Clerk Betty Harvell, Police Chief David Ratner, Public Works Director Heath Lee.

Mayor Scott: Calls the meeting to order. Asks Stanley Freeland to lead the invocation, and the Pledge of Allegiance was led by AJ Scott.

Mayor Scott: Asks for a motion to approve the agenda. Kendall Holderfield made a motion to approve the agenda. Stanley Freeland seconds the vote. Motion carried with 3-0.

Mayor Scott: Asks for a motion to approve the minutes from January, February, and March 2020 meetings. Stanley Freeland made a motion to approve the minutes. Teresa Barger seconds the vote. Motion carried with 3-0.

Jana Gentry (Buchanan Library): Jana Gentry not present due to a family emergency. Betty Harvell presents council with library budget update packet. Request for funding in the amount of \$12,000 for 2020-2021 staff salaries. Mayor Scott asks for a motion to allow \$8,000 for the library funding and hopefully more in the amount of \$4,000 later in the year at the end of budget cycle.

Proposed City Trash Pick Up: Heath Lee presents council with City trash pickup budget. Mayor Scott asks the day to day operations of City trash pickup. This will be a weekly operation that will be similar with GFL weekly operations. Liabilities will be covered on workers compensation. Heath Lee presents vehicle options and prices. Vehicles will last up to 10-15 years with the correct maintenance. Kendall Holderfield made a motion to approve. Stanley Freeland seconds motion. Teresa Barger votes no. Motion carried 2-0.

Recyc LLC Contract: Heath Lee presents a proposal that is cheaper for the hauling of the City's sludge. Mayor and council are seeking contract that will be approved by the City attorney.

Sell of Equipment: Heath Lee presents a proposal to sell equipment they no longer use. Reel mower can be auctioned. Boxtruck can be given away. Woodchipper and remaining items will be used. Stanley Freeland made a motion to approve items presented by Health Lee. Teresa Barger seconds motion. Motion carried with 3-0.

Police Department Vehicle Purchase: David Ratner proposes to replace Kia police car. Requests \$17,480 from SPLOST money to pay for a 2014 Dodge Charger with 32,181 miles. Proposes to sell Kia for \$4200 as a starting bid. Kendall Holderfield made a motion to approve. Teresa Barger seconds motion. Motion carried 3-0.

Departmental Updates:

Public Works Director-Heath Lee

Working on sewer lines, water leaks, budget, selling equipment, and the rates relating to the Women's club.

Police Chief-David Ratner

Presents crime summary reports.

City Clerk-Betty Harvell

Presents a variance to the council relating to the halfway house. City attorney will check on this. Asks council for cabinets for our new filling system along with map table for Public Works Director. Stanley made a motion to approve. Teresa Barger seconds motion. Motion carried 3-0.

Stanley Freeland: Motions to reset mayor and council pay. Kendall Holderfield seconds motion. Motion carried 3-0.

Main Street Representative

Will talk to Tina Southern to see if she is interested. Will run an ad in the paper if she is not interested.

Adjourn:

Mayor Scott: Asks for a motion to adjourn. Kendall Holderfield made a motion to adjourn. Teresa Barger seconds the vote. Motion carried with 3-0.

CITY OF BUCHANAN
WORK SESSION/PUBLIC HEARING

May 26, 2020

Work Session

Members Present: Mayor AJ Scott

Stanley Freeland Council/Mayor Pro-Tem

Teresa Barger Council

Kendall Holderfield Council

City Clerk Betty Harvell

Captain David Ratner

Public Works Director Heath Lee

Work Session

Mayor Scott welcomed and thanked all visitors for attending the work session, pledge of allegiance, and invocation. The purpose of the work session was to discuss the budget.

- City Clerk presents an increase in revenue on her side of the budget and will investigate tax from online sales. Proposed new health care plans and will invite Marcy Heath to June council meeting.
- Public Works Director presents current budget issues and proposes an increase in water rates, late fees, and reconnect fees. Also proposes a voluntary leak insurance to bring in revenue and protect the customers.

Adjourn:

CITY OF BUCHANAN
Minutes of Regular Council Meeting
June 09, 2020

Mayor: AJ Scott.

Council Members: Stanley Freeland, Teresa Barger, Kendall Holderfield, Angie Hood were present.

Department Heads: City Clerk Betty Harvell, Acting Police Chief David Ratner, Public Works Director Heath Lee.

Mayor Scott: Calls the meeting to order. Asks Stanley Freeland to lead the invocation, and the Pledge of Allegiance was led by AJ Scott.

Mayor Scott: Asks for a motion to approve the agenda with Marcy Heath and Allen Parnell being moved right after the approval of the minutes. Stanley Freeland made a motion to approve the agenda with Marcy Heath and Allen Parnell being moved right after the approval of the minutes. Kendall Holderfield seconds the vote. Motion carried with 3-0.

Mayor Scott: Asks for a motion to approve the minutes for May 12 and May 26. Kendall Holderfield made a motion to approve the minutes. Teresa Barger seconds the vote. Motion carried with 3-0.

Marcy Heath: Reviewed heath insurance renewals, monthly premiums, and total expenses.

Allen Parnell: Reviewed liability insurance, prices for added items, and adjustments.

Mayor Scott: Asks for a motion to move into executive session for personnel and land acquisition. Stanley Freeland made a motion to move into executive session. Kendall Holderfield seconds the vote. Motion carried with 3-0.

Mayor Scott: Asks for a motion to come out of executive session. Stanley Freeland made a motion to come out of executive session. Teresa Barger seconds the vote. Motion carried with 3-0.

Mayor Scott: Asks for nominations for the appointment of the new city council member. Stanley Freeland made a motion to appoint Angie Hood as the new city council member. Kendall Holderfield seconds the vote. Motion carried with 3-0.

Mayor Scott: Asks for any questions or concerns. An attendee made comments about why Gregory Lane should not be appointed as the new city council member due to his

outstanding fines owed to the City of Buchanan. Mayor Scott makes the attendee aware of the earlier vote to appoint Angie Hood as the new City council member and would like to swear her in at this time.

Angie Hood: Judge Brandon Heath swears Angie Hood in as the new city council member.

Mayor Scott: Asks for a motion to add Ms. Long to the agenda. Stanley Freeland made a motion to add Ms. Long to the agenda. Angie Hood seconds the vote. Motion carried 4-0.

Ms. Long: Asks council to change the Women's club from commercial to residential.

Mayor Scott: Asks for a motion to move DBR and the Women's club from commercial to residential. Stanley Freeland made a motion to move DBR and the Buchanan Women's club from commercial to residential. Teresa Barger seconds the vote. Motion carried 4-0.

Sealed Bids (Kia): Betty Harvell presents the council with the single bid from Tim Wautlet. Mayor Scott asks for a motion to accept this sealed bid. Kendall Holderfield made a motion to accept the sealed bid. Stanley Freeland seconds the vote. Motion carried 4-0.

Lisa Miller: Asks the council to be moved out of the city limits or work with the council to solve the increasing problem with the post office regarding her driveway. Mayor Scott suggests that the Public Works Director gather some prices to fix the road and present them at the upcoming city council meeting.

Library Update: Library is back open under limited conditions. The building's lobby is open for take out only to limit the amount of hands on books. They are hosting virtual activities online, as well as online ordering.

Departmental Updates-

Public Works Director- Heath Lee: Presented memo regarding rates and leak insurance for the City of Buchanan. Stanley Freeland made a motion to approve option number 5 on the presented memo, add optional leak insurance, increase reconnection fee, and late fees. Kendall Holderfield seconds the vote. Motion carried 4-0.

Updated council on emergency sludge pump rebuild at the sewer plant approved by the Mayor.

Acting Police Chief- David Ratner: Updates on crime report and citations.

City Clerk- Betty Harvell: Updates budget with a correction that was made, discusses audit, and presents plan to help the water and sewer account by loaning \$10,000 from the Bridge account. Stanley Freeland made a motion to approve the

loaning of \$10,000 from the Bridge account to the Water and Sewer account. Angie Hood seconds the vote. Motion carried 4-0.

Main Street Representative- Tina Southern: Updates on progress made with Buchanan Beautification group, the removal of bushes around courthouse, and the planting of annual flowers around the square.

Mayor Scott: Asks for any questions or concerns. An attendee of the meeting made comments about the hiring of the current Public Works Director.

Adjourn:

Mayor Scott: Asks for a motion to adjourn. Stanley Freeland made a motion to adjourn. Kendall Holderfield seconds the vote. Motion carried with 4-0.

CITY OF BUCHANAN
Minutes of Called Council Meeting
June 23, 2020

Mayor: AJ Scott.

Council Members: Stanley Freeland, Kendall Holderfield, Angie Hood were present.

Department Heads: City Clerk Betty Harvell, Police Chief Chad Henderson, Public Works Director Heath Lee.

Mayor Scott: Calls the meeting to order. Asks Stanley Freeland to lead the invocation, and the Pledge of Allegiance was led by AJ Scott.

Mayor Scott: Asks for a motion to go into a regular called meeting. Stanley Freeland made a motion to go into a regular called meeting. Kendall Holderfield seconds the vote. Motion carried 3-0.

Mayor Scott: Asks for a motion to approve the 2020-2021 Budget. Stanley Freeland made a motion to approve the Budget for 2020-2021. Angie Hood seconds the vote. Motion carried 3-0.

Allen Parnell (Parnell Insurance): Presents updated proposal with minor changes to the council.

Mayor Scott: Asks for a motion to approve the Allen Parnell insurance proposal. Stanley Freeland made a motion to approve the Allen Parnell insurance proposal. Kendall Holderfield seconds the vote. Motion carried 3-0.

Mayor Scott: Asks for a motion to go into executive session concerning legal. Angie Hood made a motion to go into executive session concerning legal. Stanley Freeland seconds the vote. Motion carried 3-0.

Teresa Barger arrives shortly after executive session begins.

Mayor Scott: Asks for a motion to come out of executive session. Kendall Holderfield made a motion to come out of executive session. Stanley Freeland seconds the vote. Motion carried 4-0.

Adjourn:

Mayor Scott: Asks for a motion to adjourn. Stanley Freeland made a motion to adjourn. Angie Hood seconds the vote. Motion carried with 4-0.

**CITY OF BUCHANAN
WORK SESSION**

July 14th, 2020

Work Session

Members Present: Mayor AJ Scott
Teresa Barger Council

City Clerk Betty Harvell
Police Chief Chad Henderson
Public Works Director Heath Lee

Work Session

Mayor Scott welcomed and thanked all visitors for attending the work session, pledge of allegiance, and invocation. The purpose of the work session was to discuss the library, main street representative, new sewer line study, and departmental updates. Johnny Pope and Greg lane requested to wait for a full council.

- Jana Gentry presented a Library update including measures they are taking to insure a clean and safe reading experience.
- Tina Southern, the Main Street Representative, presented a landscaping project asking for an estimated \$3000 to \$4000 to completely re-landscape around the Historic Courthouse.

Departmental updates

- Police Chief Chad Henderson- Presented the council with activity report and reported that it has been quiet.
- City Clerk Betty Harvell- Updated the council on current Audit and reported that we are on track for the September deadline.
- Public Works Director Heath Lee- Updated council on bids on Pine street, updating sludge box, and new trash system. He also presented the new sewer line study which explains how the City of Buchanan would study the sewer lines relating to the lots requesting to annex into the city.

Called

Adjourn:

CITY OF BUCHANAN

Minutes of Regular Council Meeting

August 11, 2020

Mayor: AJ Scott.

Council Members: Stanley Freeland, Teresa Barger, Kendall Holderfield, Angie Hood were present.

Department Heads: City Clerk Betty Harvell, Police Chief Chad Henderson, Public Works Director Heath Lee.

Mayor Scott: Calls the meeting to order. Asks Stanley Freeland to lead the invocation, and the Pledge of Allegiance was led by AJ Scott.

Mayor Scott: Asks for a motion to approve the agenda with a few changes. Asks to add Caron Connelly to the agenda, strike out bids on Pine street from the agenda to be brought up at the next meeting, and no executive session. Angie Hood made a motion to approve the agenda. Stanley Freeland seconds the vote. Motion carried 4-0.

Main Street Representative- Tina Southern: Updates on History book cookbook and yard of the month that will begin in September. The yard of the month will be selected by a committee and spotlighted in the newspaper. They will also do a Business of the month and hopefully improve the appearance of the City.

Mayors Request for New Sewer Line Study: Asks for a motion to approve the amount not to exceed \$12,730 to run the Sewer Line Study. Kendall Holderfield made a motion to approve the New Sewer Line Study. Angie Hood seconds the vote. Motion carried 4-0.

Departmental Updates-

Public Works Director- Heath Lee: Updates Public Works Laborer position and fixed probe at the sewer plant.

Police Chief Chad Henderson: Updates on crime report and citations.

City Clerk- Betty Harvell: Updates mileage rate and audit engagement letter. Mayor asks to move engagement letter discussion to the next meeting and email council copy of the engagement letter.

Bids for City Cemetery Cutting: Mayor requests to leave the room due to the relations he has with one of the individuals who submitted a bid. Public Works Director presented bids to the council. Stanley Freeland asks for a motion to approve Truett's Landscaping and Construction Services bid. Angie Hood made a motion to approve the bid. Kendall Holderfield seconds the vote. Motion carried 3-1.

Mayor Scott: Re-enters the meeting.

Library Update: Updates library numbers, hired Madison Haney as a new assistant, and continuing to sanitize everything that comes in and out of the library.

Caron Connelly: Presents mobile app, Hello Haralson, to council. This is an app that allows the community to see all upcoming events for Haralson County. Asks the council for permission to add the City's link to pay water bills when app is finished, in return for their link to the app to be added to the City's website.

Adjourn:

Mayor Scott: Asks for a motion to adjourn. Kendall Holderfield made a motion to adjourn. Stanley Freeland seconds the vote. Motion carried with 4-0.

CITY OF BUCHANAN
WORK SESSION/CALLED MEETING

August 25th, 2020

Work Session

Members Present: Stanley Freeland Council/Mayor Pro-Tem
Teresa Barger Council
Kendall Holderfield Council
Angie Hood Council

City Clerk Betty Harvell
Acting Police Chief David Ratner
Public Works Director Heath Lee

Work Session

Stanley Freeland welcomed and thanked all visitors for attending the work session, pledge of allegiance, and invocation. The purpose of the work session was to discuss departmental updates, approve July 2020 minutes, and engage Rushton for 2020 Audit.

Departmental updates

- Acting Police Chief David Ratner- No update currently.
- City Clerk Betty Harvell- Updated the council on the City's filling cabinets, new executive chambers room, and status on receiving the Cares Act money.
- Public Works Director Heath Lee- Updated council on emergency belt press fix at the sewer plant and announced the hiring of new public works laborer, Chase King.

Called

Stanley Freeland asks for a motion to come out of the work session and go into a called meeting. Angie Hood made a motion to go into a called meeting. Teresa Barger seconds the motion. Motion carried 4-0.

- Approval of July 2020 Minutes- Angie Hood makes a motion to approve the July 2020 minutes. Teresa Barger seconds the motion. Motion carried 4-0.
- Engage Rushton for 2020 Audit- Angie Hood makes a motion to engage Rushton for 2020 Audit. Kendall Holderfield seconds the motion. Motion carried 4-0.

Adjourn:

Stanley Freeland asks for a motion to adjourn. Teresa Barger made a motion to adjourn. Kendall Holderfield seconds the motion. Motion carried with 4-0.

**CITY OF BUCHANAN
WORK SESSION**

September 28th, 2020

Work Session

Members Present: Mayor AJ Scott
Teresa Barger Council
Angie Hood Council

Deputy Clerk Maizie Truett
Police Chief Chad Henderson
Public Works Director Heath Lee

Work Session

Mayor Scott welcomed and thanked all visitors for attending the work session. The purpose of the work session was to discuss the speeding complaints on Tallapoosa Street, departmental updates, zoning, holiday decorations, properties owned by the City, and property taxes. The Council agreed to have the Annual Fright night at the park this year. The public works department will check all decorations we have, and order new decorations as needed. The council also agreed to form a Planning and Zoning Commission with five members and has agreed to re-visit the zoning ordinance for the City, a decision was not decided upon. The properties owned by the City were discussed and agreed to vote on the paving of the parking lot behind DBR. The council discussed the past due taxes, a decision was not decided upon. Also discussed updating the website and City logo. The council decided to reach out to vendors. The council discussed advertisement of City Clerk position. They decided to run an ad in the paper for two weeks and advertise it on Facebook, City Website, and GMA website.

Departmental updates

- Police Chief Chad Henderson- Updated council on the speeding complaints on Tallapoosa and Carrollton Street and will be looking into speed bumps for those streets.
- Public Works Director Heath Lee- Updated council on the sewer spill at the sewer plant.
- Deputy Clerk Maizie Truett- Updated council on property taxes and informed them that they would be mailed out by Oct 1, 2020.

Called

Adjourn:

CITY OF BUCHANAN
Minutes of Regular Council Meeting
October 13, 2020

Mayor: AJ Scott.

Council Members: Stanley Freeland, Teresa Barger, Kendall Holderfield were present.

Department Heads: Deputy Clerk Maizie Truett, Police Chief Chad Henderson, Public Works Director Heath Lee.

Mayor Scott: Calls the meeting to order. Asks Stanley Freeland to lead the invocation, and the Pledge of Allegiance was led by AJ Scott.

Mayor Scott: Asks for a motion to approve the agenda. Stanley Freeland made a motion to approve the agenda. Kendall Holderfield seconds the vote. Motion carried 3-0.

Mayor Scott: Asks for a motion to approve the minutes from the work session on September 28, 2020. Stanley Freeland made a motion to approve the minutes. Teresa Barger seconds the vote. Motion carried 3-0.

Library- Jana Gentry: The library doors are open to the public; however, they are still not able to do story time due to COVID regulations. The library visitors no longer need a library card to use the computers. Minors will still need parental consent to use the computers. They will be celebrating National friends of the Library week next week and continue to stay open.

Main Street Representative- Tina Southern: The new clean-up date is October 17, 2020 at 8:00 a.m. They will be picking up trash, planting, and trimming bushes and trees. The Buchanan Beautification Committee is still offering the adopt-a-pole for \$25 around the square. They also continued the yard of the month this month and informed the council it is going very well. On October 30, 2020 they will have the Buchanan BOO-Bash. They will have trick-or-treating around the square, hayrides, and a costume contest for the kids. The upcoming Buchanan Beautification meeting will be located at the DBR building on October 20, 2020 at 6:00 p.m.

Requesting bids to pave City parking lot: The mayor asks the council for a motion to allow the Public Works Director to accept bids to pave the City parking lot across from MCL. Stanley Freeland made a motion to allow the Public Works Director to start accepting bids to pave the City parking lot across from MCL. Kendall Holderfield seconds the vote. Motion carried 3-0.

William Hindsman: Mr. Hindsman is the owner of multiple lots located on Wesley Camp Rd in Buchanan. He would like to find a way to pull in a new Mobile Home on an empty lot that he owns to Beautify that area. He is aware of the Ordinance and would

like clarification. The mayor asks Mr. Hindsman to meet with him at the City Hall at 10:00 a.m. on October 14, 2020 to discuss the Ordinance together to find a resolution.

Chris Lane: Asks the council for permission to use the City parking lot for Food truck Fridays. Food truck Fridays will be on every third Friday of the month. He is aware of the permits and inspections needed for this event. Mr. Lane has been in contact with 15 different Food trucks. The Mayor will contact the Health inspector and will set up a meeting to make sure everything is done correctly before the event.

Carla Summerville: Informs the council of the water issue she has at her home. She noticed the moisture on the ground and contacted the City water department before she went in for a major surgery. The Public Works director monitored the meter while she was gone, and it indicated that she had a water leak. The water leak was on her private property indicating that the leak is her responsibility. She asks the council for guidance. The mayor agreed to help her find any easements associated with her land while she fixed her water leak.

Departmental Updates-

Public Works Director- Heath Lee: Updates council on sewer line easements, bushhogging, and removing trees on the sewer lines. They have had three water leaks in the past three weeks due to ground shifting and the weather change.

Police Chief- Chad Henderson: Updates council on crime report and citations. Also presented council with information pertaining speed humps and signs to slow traffic. The mayor asks to table this for the next meeting when Council member Angie Hood is present.

Deputy Clerk- Maizie Truett: Updates council on property tax bills, new financial software, and process of getting everything changed over and updated from the previous City Clerk. Also updated council on the new restaurant, Roses Eatery, coming soon to Buchanan.

Mayor Scott: Asks for a motion to go into Executive session pertaining legal, land acquisition, and personnel. Kendall Holderfield made a motion to go into executive session. Stanley Freeland seconds the vote. Motion carried 3-0.

Mayor Scott: Asks for a motion to come out of executive session. Kendall holderfield made a motion to come out of executive session. Teresa Barger seconds the vote. Motion carried 3-0.

Adjourn:

Mayor Scott: Asks for a motion to adjourn. Stanley Freeland made a motion to adjourn. Kendall Holderfield seconds the vote. Motion carried with 3-0.

**CITY OF BUCHANAN
WORK SESSION**

October 27th, 2020

Work Session

Members Present: Mayor AJ Scott

Stanley Freeland, Mayor ProTem
Teresa Barger Council
Kendall Holderfield Council

Deputy Clerk Maizie Truett
Police Chief Chad Henderson
Public Works Director Heath Lee

Work Session

Mayor Scott welcomed and thanked all visitors for attending the work session. The purpose of the work session was to discuss Parnell Insurance, Cindy Bailey's website ideas, speed humps for Tallapoosa street, Main Street Representative update, Jana Gentry's library update, and departmental updates. Allen Parnell with Parnell Insurance discussed the renewal of our insurance and the effects of the claims filled on our insurance. Cindy Bailey presented information about 365 Total Marketing. It is a proactive plan to design and create a logo and new City website. Mayor Scott asks to table the speed humps discussion for next meeting due to council member Angie Hood being absent. Jana Gentry and Main Street Representative, Tina Southern, was absent.

Departmental updates

- Police Chief Chad Henderson- Updated council that activity has been quiet. No further update.
- Public Works Director Heath Lee- Updated council on bids for paving Pine street and the City parking lot. They are hoping to get a bid combining Pine street and the City parking lot for a better deal. Also installed a new fire hydrant on Hwy 120. They have someone coming out to do a survey on the City cemetery for \$750. After the survey, they will start asking for quotes to grid the cemetery.
- Deputy Clerk Maizie Truett- Updated council on property taxes received this month and informed them that we are still in the process of getting everything updated and changed over.

Mayor Scott: Asks for a called meeting for Tuesday, November 3, 2020 at 6 p.m to discuss Parnell insurance, speed humps, cemetery plots, land, personnel policy, and executive session pertaining personnel.

Called

Adjourn:

CITY OF BUCHANAN

Minutes of Called Council Meeting

November 3, 2020

Mayor: AJ Scott.

Council Members: Stanley Freeland, Kendall Holderfield, Teresa Barger were present.

Department Heads: Deputy Clerk Maizie Truett, Police Chief Chad Henderson, Public Works Director Heath Lee.

Mayor Scott: Calls the meeting to order. Asks Stanley Freeland to lead the invocation, and the Pledge of Allegiance was led by AJ Scott.

Mayor Scott: Asks for a motion to go into a regular called meeting. Kendall Holderfield made a motion to go into a regular called meeting. Stanley Freeland seconds the vote. Motion carried 3-0.

Mayor Scott: Asks for a motion to renew the workmen's comp insurance, through the Parnell Insurance agency, with a total premium of \$40,950. Stanley Freeland made a motion to approve the Parnell workmen's comp insurance with a premium of \$40,950. Kendall Holderfield seconds the vote. Motion carried 3-0.

Chief Chad Henderson: Asks the council permission to purchase speed humps and caution signs for Tallapoosa and Carrollton street to reduce speeding. The speed humps and caution signs will be before and after the stop signs Tallapoosa and Carrollton street.

Mayor Scott: Asks for a motion to spend \$1,120 on speed humps and caution signs for Tallapoosa and Carrollton street. Stanley Freeland made a motion to allow Chief Chad Henderson to spend \$1,120 on speed humps and caution signs for Tallapoosa and Carrollton street. Teresa Barger seconds the vote. Motion carried 3-0.

Public Works Director Heath Lee: Asks the council permission to change the cemetery plot price to \$1,200 for City residents and \$1,500 for non-residential. The City cemetery should be looked at as a business. The City will no longer sale single plots. They will be sold in doubles, quads, or sextet. They will continue to survey, plot, and improve the cemetery.

Mayor Scott: Asks for a motion to approve increase on cemetery plot price to \$1,200 for City residents and \$1,500 for non-residential. Kendall Holderfield made a motion to approve the increase on cemetery plot price to \$1,200 for City residents and \$1,500 for non-residential. Stanley Freeland seconds the vote. Motion carried 3-0.

Mayor Scott: Asks for a motion to change the personnel policy regarding insurance to require work for 30 days instead of 90 days to receive insurance benefits through the City. Kendall Holderfield made a motion to approve the policy change from 90 days or work to 30 days of work for full time employees. Teresa Barger seconds the vote. Motion carried 3-0.

Mayor Scott: Asks for permission to spend up to \$4,000 on the Bell Tower Bash since the City of Tallapoosa has cancelled the Possum Drop. We have donations totaling \$2700. This amount is purely backup in case we do not receive enough donations. Kendall Holderfield made a motion to allow the City to spend up to \$4,000 on the Bell Tower Bash. Teresa Barger seconds the vote. Motion carried 3-0.

Departmental Updates:

Public Works Director Heath Lee: Updates the council on how the Public Works department handled the damages from the storm. They cut down a bunch of trees and cleared the City roadways.

Deputy Clerk Maizie Truett: Updates council on property taxes and front office.

Chief Chad Henderson: Updates council on complaints about Tallapoosa Street and will get speed humps installed as soon as possible.

Mayor Scott: Asks for a motion to go into executive session concerning land acquisition and Personnel. Kendall Holderfield made a motion to go into executive session concerning land acquisition and Personnel. Stanley Freeland seconds the vote. Motion carried 3-0.

Mayor Scott: Asks for a motion to hire Sherry Taylor as City Clerk and negotiate salary. Stanley Freeland made a motion to hire Sherry Taylor as the City Clerk and negotiate salary. Kendall Holderfield seconds the vote. Motion carried 3-0.

Mayor Scott: Asks for a motion to come out of a called meeting. Kendall Holderfield made a motion to come out of a called meeting. Stanley Freeland seconds the vote. Motion carried 3-0.

Adjourn:

Mayor Scott: Asks for a motion to adjourn. Kendall Holderfield made a motion to adjourn. Stanley Freeland seconds the vote. Motion carried with 3-0.

CITY OF BUCHANAN
Minutes of Regular Council Meeting
December 8, 2020

Mayor: AJ Scott.

Council Members: Stanley Freeland, Teresa Barger, Kendall Holderfield, Angie Hood were present.

Department Heads: City Clerk Sherry Taylor, Police Chief Chad Henderson, Public Works Director Heath Lee.

Mayor Scott: Calls the meeting to order. Asks Stanley Freeland to lead the invocation, and the Pledge of Allegiance was led by AJ Scott.

Mayor Scott: Asks for a motion to go into a regular called meeting. Kendall Holderfield made a motion to go into a regular called meeting. Angie Hoods seconds the vote. Motion carried 4-0.

Mayor Scott: Asks for a motion to approve the agenda with a suggested change to move the executive session after the insurance renewal. Angie Hood made a motion to approve the agenda with the suggested change to move executive session after the insurance renewal. Kendall Holderfield seconds the vote. Motion carried 4-0.

Mayor Scott: Asks for a motion to approve the minutes for October 13th, October 27th, and November 3rd, 2020. Kendall Holderfield made a motion to approve the minutes for October 13th, October 27th, and November 3rd, 2020. Stanley Freeland seconds the vote. Motion carried 3-0. Angie Hood abstained.

Library Update: Updates council on monthly library activity. The library is celebrating the holidays by offering a buy one, get one free to visitors. The library is still not offering story time due to regional policy. However, they hope to start story time again soon. They are currently sorting through donations and working on organizing the books by genre to make it easier for visitors to find what they need. They plan on being finished by the end of the year.

Insurance Renewal-Marci Heath: Updates council that we have had a decrease on Medical Insurance when we projected that the insurance will have a 5% increase. As of right now, the City pays one hundred percent for the employees. However, the City does not offer any contribution for the family and this was a concern for some employees. Marci proposes several plans that will be more beneficial for City employees and their family. A suggestion was made to keep the medical the same with a renewal for a lesser price and offer 80/20 plan for families. Kendall Holderfield made a motion to renew the medical insurance we have now for the lesser price and move our dental insurance to Humana, while offering the 80/20 plan for families for each. Angie Hood seconds the vote. Motion carried 3-0. Stanley Freeland abstained. Angie hood made a motion to keep vision and life insurance the same. Kendall Holderfield seconds the vote. Motion

carried 3-0. Stanley Freeland abstained.

Mayor Scott: Asks for a motion to go into executive session. Kendall Holderfield made a motion to go into executive session. Stanley Freeland seconds the vote. Motion carried 4-0.

Executive Session: Land Acquisition and Legal

Mayor Scott: Asks for a motion to come out of executive session. Kendall Holderfield made a motion to come out of executive session. Stanley Freeland seconds the vote. Motion carried 4-0.

Mayor Scott: Asks for a motion to adopt the ordinance of a three-member planning commission. Kendall Holderfield made a motion to adopt the ordinance of a three-member planning commission. Stanley Freeland seconds the vote. Motion carried 4-0.

Mayor Scott: Addresses Bryce Hindsman and gives him the zoning ordinance. The City building inspector will be getting in contact with him.

Website: Updates the council on website and logo needs for the City. Asks for a motion to start the logo development in the amount of \$5,000. Stanley Freeland made a motion to start the logo development. Kendall Holderfield seconds the vote. Motion carried 4-0.

Mobile Home Ordinance: Table until next meeting.

Departmental Updates-

Public Works Director- Heath Lee: Updates council on bids received for Pine street. The quote from North West Georgia Paving Company for Pine street, City parking lot, and a problem area on Depot street for the cost of \$64, 448. This is the most reasonable cost for all three areas. Angie Hood made a motion to approve this project. Stanley Freeland seconds the vote. Motion carried 4-0. The Water department has sent out letters in the water bills to update customers on the new trash service. The trash pick-up date will remain the same.

Police Chief Chad Henderson: Updates on crime report and citations. The Police department has arrested three sex offenders through the program they use under Georgia Bureau of Investigations.

City Clerk- Sherry Taylor: Updates the council packet for council members. The new clerks' class will start in February for the City clerk and Deputy Clerk. Asks council to approve the financial class for Melanie Mastrangelo with Ampstun at the cost of \$2,250. Stanley Freeland made a motion to approve the class with Ampstun for the Melanie Mastrangelo. Kendall Holderfield seconds the vote. Motion carried 4-0.

Adjourn:

Mayor Scott: Asks for a motion to adjourn. Kendall Holderfield made a motion to adjourn. Teresa Barger seconds the vote. Motion carried with 4-0.